

Finham Parish Council

Clerk to the Council:

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14th July 2016

Dear Councillor

You are hereby summoned to attend the meeting of Finham Parish Council being held on 21st July 2016 at 7pm, in the theatre of Finham Park School Green Lane Coventry. If you are unable to attend, please forward your apologies to the Clerk.

J Chatterton

Jane Chatterton

Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
 - 2.1. Councillors are reminded of the need to maintain their register of interests
 - 2.2. To declare any interests in items on the agenda and their nature
 - 2.3. To consider any dispensations
- 3. Minutes of previous meeting:** to approve minutes of the Parish Council Meeting held on 16th June 2016.
- 4. Public participation:** To adjourn to allow public participation.
Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
- 5. Finham Community Orchard**
Discuss Coventry City Council's proposed plan in collaboration with the Coventry Tree Warden Network to plant a community fruit orchard and to receive feedback from the onsite meetings of 9th and 16th July.

6. Coventry Libraries

- 6.1. Discuss plans by Coventry City Council in relation to the five libraries that have been earmarked for closure.

Recommendation: Decide if FPC should support local groups including Save the Coventry Libraries Group.

- 6.2. Community Right to Bid, to enable the residents of Finham to express an interest in the Finham Library building for the Parish if the City Council decide to dispose of it. (the library was transferred to Coventry when Finham was moved within the Coventry City boundaries in 1965 so was it free to the City Council?).

To decide if the Council wishes to progress the Community Right to Bid notification to the City Council.

7. Training:

- 7.1. Feedback on training, Induction Day – Being a Good Councillor and Clerk attended by Cllr Aitken and the Clerk

- 7.2. **To consider training provided by WALC.**

Precept and Budget: aimed at those Clerks/Councillors who would like to find out more about the management of money within their parish council in order to be able to set a fair budget and answer end of year audit questions with confidence and understanding. *Saturday 15th October 10am to 1pm at Marston Green Parish Hall - £30.00.*

Recommended Approve attendance at training session and decide on numbers.

- 7.3. Dates for Code of Conduct Training offered by Coventry City Council update

- 7.4. **Support for new clerk:**

Support has been provided under the Temporary Clerk contract up until 30th June and then additional training support this was to be reviewed on 21st July.

Recommendation that this is reviewed in Confidential session

- 7.5. **Filing cabinet report**

A filing cabinet has been sourced from the site of Finham Park 2, free of charge.

8. Planning:

- 8.1. **To consider any response to planning applications**

HH/2016/1487 54 St Martin's Road erection of two storey side and rear extension

HH/2016/1652 66 Daleway Road Erection of single storey rear extension

HH/2016/1698 27 Blandford Drive Erection of a first floor rear extension

HH/2016/1843 1 Erithway Road Roof alterations with hip to gable and rear dormer extension

- 8.2. **Planning – responses to planning applications**

Recommended: Working Group is set up for Planning responses – four Councillors to participate.

8.3. **Neighbourhood Planning** – To set up NHP working group to investigate and report back to Council

Recommended decide number of Councillors and which Councillors will participate.

9. Finance

9.1. to approve payments: -

Cheque Payments (Current Account)				
Date	Reference	Payee	Details	Value
21.07.16		J Chatterton	Clerks Salary	
21.07.16		HMRC	Tax Payment clerk and temp clerk	
21.07.16		J Chatterton	Office allowance, mileage and expenses	£79.99
21.07.16		S Owen	Temporary Clerks Salary	
21.07.16		S Owen	Mileage and expenses	£5.40
21.07.16		WALC	Being a Good Councillor and Clerk	£45.00

9.2 **To approve Quarterly Accounts** 1st April – 30th June 2016 as attached.

10. **Councillors interaction with other bodies:** - see explanatory note previously circulated
To approve bodies for the Parish Council to interact with and Councillors to cover the interaction

- School(s)
- Police
- Highways, roads, pavements,
- Highways verges and litter
- Neighbourhood Plan (Kings Hill)
- FRA

Recommended: Councillors to be allocated as a point of contact with chosen bodies. Note Planning is already agreed as on minutes 16th May the Clerk interacts with CCC, the working group feeds information to Council about any decisions that need making.

11. Cllr Mrs Fryer – appraise the Council on the development of a secure play area

12. **Notice Board update**

Clerk to give feedback on work carried out in relation to proposed location and purchase of notice boards (as attached)

13. **Correspondence**

Clerk to feedback on correspondence received and actions taken in relation to these (as attached)

14. **Councillor's reports and items for future Agenda:**

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

15. Date of Next Meeting:

15.1. Confirm date for August meeting.

15.2. Confirm date for September Parish Meeting (produce a flyer to advertise)

16. Confidential items